



**Time Bound/Most Urgent**

**Directorate of Students' Welfare**  
**Guru Gobind Singh Indraprastha University**  
**Sector-16 C, Dwarka, Delhi-110078 Website: <http://ipu.ac.in>**

No. F./IPU/DSW/2022-23/ 425

Dated: - 30/07/24

To,  
All Deans/Director/Principals  
USS/Affiliated Institutes (Government only),  
GGSIU University

**Subject: - Timelines for implementation of "Delhi Higher & Technical Education Support Scheme" under 'The Delhi Higher Education Aid Trust' for the Academic Year 2022-23.**

Sir/Madam,

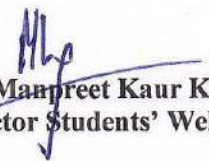
The Directorate of Higher Education Govt of NCT of Delhi vide letter no. F.No. 9(77)/Plg./EWS/2021-22/1393-1407 dated: 19/07/2024 has issued the notification regarding timeline for invitation of applications and disbursement of scholarship to the students of the University Schools of Studies (USS) & Affiliated Institute (Government college only) under the 'The Delhi Higher Education Aid Trust' for the Academic Year 2022-23. The detailed timeline is as under:-

1.	Announcement of the Scheme	01.08.2024
2.	Last date/closing date for submission of online application form by the student	31.08.2024
3.	Last date for Verification of applications by the University Schools of Studies (USS) & Affiliated Institute Government College only.	30.09.2024
4.	Forwarding of list of eligible/approved students with recommendation of State University to DHE	10.10.2024
5.	Allocation of fund by Trust/DHE after approval of the Trustees.	25.10.2024
6.	Disbursement of fund in Aadhar seeded Bank account of the student.	05.11.2024
7.	Submission of Utilization of Certificate (UC)	15.11.2024

The process for applying by eligible students and verification by USS and Affiliated Institutes Government college only is facilitated online through e-district web portal of Delhi Government (<http://edistrict.delhigovt.nic.in>) under the aforesaid scheme as per past practice.

You are requested to adhere to the above timeline for the smooth implementation of the scheme.

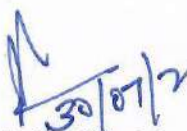
This may be treated as **MOST URGENT**.

  
(Prof. Manpreet Kaur Kang)  
Director Students' Welfare

Copy to:-

1. All Deans/Director, USS/Centre, GGSIPU
2. All Directors/Principals of the affiliated Institutes of the University (Government only)
3. Assistant Registrar to Vice Chancellor – for information of the Hon'ble Vice Chancellor.
4. Assistant Registrar to Registrar – for information of the Registrar.
5. In-charge server room – Please upload the notice on the University website.
6. Guard File.

(with the request to circulate the notice among students)

  
(Surinder Singh)  
Section Officer, SW

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**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF HIGHER EDUCATION**  
**BTE BLOCK, MUNI MAYA RAM MARG, PITAM PURA, DELHI-110034**  
**(Directorate of Training & Technical Department (TTE) Compound)**

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**“Delhi Higher & Technical Education Support Scheme” under ‘The Delhi  
Higher Education Aid Trust’**

**“Delhi Higher & Technical Education Support Scheme”**

**1. Introduction:**

Delhi Government has decided to support the education of meritorious students belonging to economically weaker sections/disadvantaged groups of the society. Many meritorious students from this section of society find it hard to pay their fee while pursuing higher studies. In order to ensure that no meritorious student is deprived of quality higher education, revision in existing “Merit-Cum-Means Income Linked Financial Assistance Scheme” is proposed for immediate implementation for all admissions w.e.f. academic year 2022-2023 under the aegis of “The Delhi Higher Education Aid Trust”.

**2. Objectives of the scheme:**

To provide financial support to meritorious and financially weaker sections of society in realizing their dreams of pursuing higher education.

**3. Eligibility Criteria:**

The scheme is open to all the candidates of Delhi i.e., who are bonafide resident of Delhi AND have passed Class-XII from recognized Delhi Schools and who fulfil the eligibility criteria under the scheme:

1. The student should have been enrolled for under-graduate programme in any of the Delhi State Public Universities/Colleges/ Institutions located in Delhi (Government ONLY);
2. The student should fulfil the income/economic and academic performance criteria and the student’s family should hold a valid family Income Certificate issued by the SDM/Competent Authority, GNCTD and should be resident of Delhi.

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- 3. The students who are having minimum 75% marks in the relevant stream from the respective Board of Examination in Class XII of 10+2 pattern or equivalent for scholarship during First Year and minimum 75% marks in pursuing under-graduate course for subsequent years;
- 4. Pursuing regular degree courses and NOT correspondence or distance mode or pursuing Diploma courses;
- 5. Not availing benefit of any other scholarship schemes;
- 6. The student shall fulfil the following criteria as mentioned below:

Eligibility (Gross Annual Family Income of Student from all Sources)	Quantum of Financial Assistance	Qualifying Aggregate Percentage
Students having Gross Family Income up to Rs. 3 lakh per annum.	Tuition Fee ONLY	75%*

\*5% relaxation for the students of SC/ST category.

**4. Administration and Management of the Scheme:**

The scheme shall be administered and managed by "The Delhi Higher Education Aid Trust" through concerned Universities. Online applications will be verified at two levels i.e., by the Institute/College, where the student is studying and thereafter by the concerned University to whom the Institute/College is affiliated and a sample test check (2%) may be conducted at DHE level. Each of these State University shall forward list of eligible students in order of merit as per the scheme to DHE, GNCTD after carrying out due diligence and recommending amount of financial assistance to be granted to each student.

The Scholarship amount is to be disbursed to the concerned Universities for onward transfer in the Aadhaar linked Bank Accounts of the beneficiary students through DBT mode.

It shall be the responsibility of the concerned University/Institution to ensure that documentation as per the Scheme is completed.

**5. Allocation of Scholarships:**

The fund shall be allotted to various Universities from total funds earmarked under the scheme each financial year in proportion to the enrolled students in respective Universities. For this, each University will send information to DHE, Govt. of NCT of Delhi regarding the total number of students enrolled with them.

In case, the number of students is more than the number of scholarships, then the merit of the qualifying aggregate percentage is to be followed.

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6. **Allocation of Fund:**

The scheme is being implemented under the aegis of "The Delhi Higher Education Aid Trust" and requisite fund of Rs. 50 crores shall be allocated by the Government of NCT of Delhi.

7. **Application and Documentation:**

This scheme provides financial assistance limited to the Tuition Fee ONLY per year, to the students pursuing under-graduate courses as per the eligibility conditions.

The process of the scheme is as under:-

1. The students to apply through online portal and submit the hard copy of the application in concerned University/College/Institute with the following documents: -
  - i) Copy of Mark Sheet/Certificate of having passed class XII or qualifying examination.
  - ii) Certificate related to SC/ST Category issued by Competent Authority, if applicable.
  - iii) All previous year mark sheets/certificate from concerned University/Institution of current programme.
  - iv) A declaration, as per Format at Annexure- "A", by the student affirming that no financial support has been availed/is being availed from any other scheme for meeting the cost of education for the course/program.
  - v) Copy of annual Family Income Certificate issued by the SDM/Competent Authority.
  - vi) Aadhaar card of the parent(s) and student.
2. The application of the student is to be verified by the College/Institute and forwarded to the concerned University recommending financial assistance as per the eligibility of the students.
3. The concerned University will verify the applications received and forward the eligible applications to DHE along with Funds Demand.
4. DHE submits a formal proposal to the 'Trustees' of "The Delhi Higher Education Aid Trust" for necessary approval and release of funds to the concerned Universities for onward transfer to the beneficiary students through DBT mode.

8. **Other Conditions:**

1. The scheme is limited to the Government Universities/Colleges/ Institutes located in Delhi ONLY and the scholarship scheme is NOT applicable to the students of Self-Financing Institutes.

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- 2. The student should not have been availing financial assistance for meeting the cost of the course of study under any other scheme of any other Agency/Govt. In this regard, student will be required to submit an affidavit as per Annexure "A".
- 3. Financial Assistance will be limited to the duration of the programme under which the student is enrolled and will be limited to number of years of the course duration.
- 4. A student has to apply for financial assistance every year through online portal of GNCTD. In case, students who missed to apply, no financial assistance will be granted for the year not applied.
- 5. A student who has failed in any subject(s) during the course of studies will not be eligible for the assistance. Further, a student needing additional time to complete course (including those who repeat the first year) will not get a financial assistance in the repeat year and beyond.
- 6. Complaints against the student regarding any indiscipline or criminal behaviour including any complaints of having indulged in ragging, will lead to forfeiture of scholarship.

**9. Disqualification due to false information:**

If at any stage, it is found that the applicant has submitted wrong or false information then the concerned University will recover from the recipient student the entire amount forthwith along with penal interest @ 10% for the period of credit of amount till the date of refund and will deposit recovered amount to the DHE. The University/Institution, at its discretion depending upon circumstance, may also initiate criminal proceedings against the parents/recipient student.

**10. Limitation of the Scheme:**

Depending upon availability of funds and priority to lower income groups the trust may restrict the number of beneficiaries for grant of financial assistance. In such a case, the trust will decide the students who may be granted financial assistance.

Mere application or recommendation by the concerned University/Institution/ College will not entitle the student, the right of financial assistance under the Scheme and the decision of the Trust in this regard will be final and binding.

**11. Grievance Redressal:**

In case of any grievances/complaint regarding the above scheme, the student may first contact the Nodal Officer of the concerned college, thereafter, Nodal Officer of the University and further, if grievance remains unresolved, may contact DHE at e-mail studentloan[dot]delhi[at]gov[dot]in.

  
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FORMAT - "A"

(Declaration by the Student)

I ..... Son/Daughter of  
 Mr. /Mrs. .... resident  
 of ..... studying in  
 the ..... year (mention year of the program i.e. first, second, etc.)  
 of the ..... program (name of the Program  
 e. g. B.Tech., B.A., B.C.A., etc.) in ..... (name of  
 the University / Institute) do hereby declare that I am not availing any financial assistance  
 /subsidy for the program from any other Agency / Scheme of the Govt. In the event of the  
 University / Institution coming to know of my availing any financial assistance / subsidy I  
 undertake to refund the entire amount with penal interest calculated @ 10% for the period  
 commencing from the date of credit of assistance to my /my parents bank account and till the  
 date of refund.

I also understand that the University / Institutions is also free to Initiate any legal action  
 against me / my parents for any wrong / misleading information furnished in the format of  
 application.

(Signature of the Student with Date)

Witnesses (other than parents/family members);

S. No.	Name and Complete Address	Signature
1.		
2.		

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